

**CITY OF AUBURN  
TELECOMMUNICATIONS COMMISSION**

**Thursday, December 10, 2009  
4:30 p.m. to 6:00 p.m.**

Auburn City Hall  
Room 10, 2nd floor  
1225 Lincoln Way, Auburn, CA 95603

**MINUTES**

**1. ROLL CALL AND DETERMINATION OF A QUORUM**

Meeting called to order at 4:37. Commissioners present: Chairman Tonkin, Cmrs Owens, Mercurio, and Schredl

**2. AGENDA APPROVAL**

Schredl moved to approve agenda, Mercurio seconded. Unanimously approved.

**3. PUBLIC COMMENT**

None.

**4. APPROVAL OF MINUTES**

Owens moved to approve the corrected minutes for the Regular meeting of **September 10, 2009**, Mercurio seconded, unanimously approved.

Schredl moved to approve the minutes for the Regular meeting of **November 12, 2009**, Mercurio seconded, unanimously approved.

**5. BUSINESS**

**A. Review Action Items:**

**a. Commissioner Schredl to draft letter requesting additional clarification from WAVE on:**

- i. Subscriber count verification [total subscribers and institutional subscribers]
- ii. Initial 399 subscriber drop.

Schredl submitted draft letter to the commission. It was reviewed and commented on.

**ACTION:** Chairman Tonkin to provide further language for the letter and Schredl to draft a spreadsheet.

**b. Commissioner Owens to contact Kirk Ellingson at WAVE to initiate discussions on an escalation plan and SLA, and live-feed equipment maintenance, for ACTV.**

Owens provided update on this issue.

**ACTION:** Owens to prepare a recommendation package for the ACTV staff and cover it with staff personnel. Will keep in contact with WAVE on results of investigation into the service failure.

**B. Fiber optic interconnectivity between Rocklin and Auburn**

**a. Discuss Commission support and availability**

**ACTION:** Tonkin to provide initial response to City Manager. Owens to be initial point person.

**C. High speed data access to the Airport**

**ACTION:** Waiting on further response from airport team. Tonkin to follow up.

**D. ACTV Update**

Tonkin provided current information

**6. CORRESPONDENCE**

None

**7. INFORMATION AND ANNOUNCEMENTS BY COMMISSIONERS**

None

**8. AGENDA ITEMS, DATE, AND TIME OF NEXT MEETING**

Next regular meeting is scheduled for Thursday, January 14, 2010, 4:30 p.m., at Auburn City Hall, 1225 Lincoln Way, Room 10, second floor.

New agenda item: Discuss Emergency Center

**9. ADJOURNMENT**

The meeting adjourned at 5:38